

APPENDIX 3

**ETHICAL DILEMMA / PROBLEM / CONCERN
IDENTIFICATION FORM**

Date: _____

Name of Person Identifying the Ethical Dilemma / Problem / Concern:

Home Phone #: (_____) _____ Work Phone #: (_____) _____

Ethical Dilemma / Breach of Framework (please be detailed):

Place This Completed Form In A Sealed Envelope Marked Confidential - Ethics Committee Co-Chair Person and forward to the AVENS Administration Office.
(Form adapted from the *WCA Ethical Dilemma / Breach of Ethical Framework Form*)

Ethical Dilemma / Problem / Concern Guide

1.) Define the problem or situation:

2.) Who are the persons involved in the problem / situation?

3.) Identify facts related to the situation:

4.) Identify the values, beliefs, and principles of those involved:

5.) Review similar cases and/or decisions:

**6.) Identify the risks and benefits of possible solutions
(Does this decision accord with legal and organizational rules):**

7.) Choose and identify best options:

Action Taken:

By Whom: _____ **Date:** _____

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ETHICS FRAMEWORK AND STRATEGY FEEDBACK QUESTIONNAIRE

Please use the questions below as a feedback guide for the Ethics Framework and Strategy document. Thank you for taking the time to provide feedback that will assist AVENS in improving the document.

Please return your comments to: **Chair - AVENS Ethics Committee** or ceo@avensseniors.com

- 1.) Is the information in this document relevant and useful to you?

- 2.) Are the Bioethical Frameworks easy to understand? Did you find the Frameworks a useful guide in addressing and resolving ethical dilemmas, problems and concerns?

- 3.) What additional information would you suggest to include in this document?

- 4.) Please comment on any other aspect of the document not already mentioned.